



2016-17
Uniform & Appearance
Guidelines



Dear Parents:

Since Covenant Christian Academy was founded in 1997, there has always been uniform and appearance guidelines in place. These policies were established to nurture students with modest and disciplined characters, help students resist peer pressure, reduce friction between students over social status or popularity, and promote a pleasant and orderly tone within the school. These things provide an atmosphere where students can concentrate on their school work and not be worried about appearances.

We are asking parents to partner with us at home. Please look at your student each morning and if you see something about their appearance that sticks out (i.e. bright red shoes, untucked shirt, sparkly headband), we are asking for your help in eliminating those appearance distractions. Our goal is to have a student body that looks uniform, with no individual student sticking out for any reason.

Please use this guide as a resource when you shop for your uniform items or when you have a question about how an item should be worn. We hope the pictures and descriptions will make our guidelines easy to navigate and follow.

Thank you!

Student Appearance Guidelines

1. All students will present themselves with an appearance that is characterized as modest, clean, neat, and not distracting. Where choices are given, please make sure the specific item (e.g. shoes, hair accessories, nail polish, etc.) does not draw unnecessary attention.
2. Hair must be kept clean and neatly combed out of the eyes. Unnatural hair colors or hair styles deemed to be extreme by an administrator are not permitted. Facial hair should be neat and defined (not an unshaven look). Hair feathers, wraps, tinsel, multi-color ribbons and bows are not permitted. Girls may wear plain headbands or hair bands in a solid, neutral color or the school plaid. Please no bows, sparkles, logos or beading on headbands.
3. Jewelry must be minimal and not involve pierced body parts with the exception of girls' ears. Boys are not permitted to wear earrings.
4. For grammar school girls, no makeup should be worn. Pale pink or clear fingernail polish and lip gloss are acceptable.
5. All students are required to wear the Covenant approved uniform when in the school building between from **7:30 AM and 3:30 PM**. Students must enter the building in uniform.
6. The administrators are authorized to interpret and enforce these guidelines and to grant exceptions where needed.
7. Students not in uniform will result in an "Out of Uniform Notice" being emailed to parents. After the first offense, disciplinary action could include but is not limited to silent lunch, student not attending class until uniform problem corrected, parent conference, etc.
8. Students who do not follow the "Covenant Best" uniform policy for a field trip or special school activity may result in exclusion from participation in the activity for which the "Covenant Best" uniform is required.

Covenant General Dress Code Guidelines

2016-17 School Year

We appreciate parents' understanding and support of the dress code and its enforcement since it often requires a subjective decision to be made by administrators and teachers regarding the appropriateness of an item. Due to changing trends and fads, Covenant may update these guidelines during the course of the year.

How to Wear Uniforms

- Any student in the building after 7:30AM must be in their school uniform.
- All uniform items should be labeled with the student's name.
- Shirts must be worn tucked into the skirt or pants in such a way that the belt or waistband is visible. Recess and fitness classes are exceptions.
- Shirts may have, at most, the top button left unfastened.
- Undershirt/Undergarments: Students who wish to wear t-shirts under uniform shirts for warmth may do so provided they are a solid, approved uniform color. Only white t-shirts and undergarments may be worn under white uniform shirts.
- If a uniform item has belt loops, it is to be worn with a belt (students in grades 3rd-12th).
- On extremely hot days, girls may be allowed to remove jumpers during recess *only* if wearing the approved fitness shorts.
- Jumper and skirts should touch the knee at the beginning of the school year. We understand there may be growth and that toward the end of the year the jumper or skirt could be slightly above the knee. If your daughter experiences rapid growth, it may be necessary to replace the jumper or skirt during the year.

Socks and Shoes

- Covenant ***does not*** consider the following footwear acceptable for either Covenant Best or daily wear: moccasins or slipper-type shoes, deck/boat shoes, boots, light-up shoes, clogs or open back shoes, sandals or open toe shoes or canvas footwear (i.e. Toms).
- Sneakers must be solid or predominantly white or black. No neon allowed on shoes or soles. No canvas or hi-top sneakers allowed (i.e. Keds, Chuck Taylors).
- Sneakers and dress shoes should have non-marking soles for indoor recess.
- All socks must be solid, approved colors and free of conspicuous insignias or designs.
- Shoes for grammar school girls should have little to no heel and a strap so that the students are still able to play at recess without trouble.

Miscellaneous

- Uniform items should be worn in clean and repaired condition.
- "Covenant Best" represents the basic uniform and may be worn every day. Parents need to only buy items listed under Covenant Best and Fitness to meet school requirements. However, for convenience and comfort, parents may elect to purchase any of the daily wear items.
- Covenant Best and colored daily wear option items must be purchased from FOH, or LE; white items in the daily wear list can be purchased from any source.
- Students may only wear non-uniform sweaters, sweatshirts or jackets during recess or when a class meets outside.

Non-Uniform Days

Jeans and for a Dollar Day: Students may wear blue jeans in good repair to school with a Covenant uniform shirt. No skinny jeans or jeggings.

Spirit Days: Students may wear any Covenant t-shirt or sweatshirt.

Grammar School Girls (K-6) Covenant BEST

Covenant Best is the required minimum that students need.
These pieces may also be worn as part of the daily wear options.

Headbands or clips should be the Covenant plaid or neutral colored.

Long-sleeved, woven, White Peter Pan Collar Blouse (FOH #351)

Plaid Jumper (FOH Style #94, Plaid #45)

Jumper should be worn with navy or black bike shorts under the jumper for modesty. (any source)

White Knee Socks (Any Source)

Navy, Black or Brown Dress Shoes (Any Source).

We suggest shoes with little to no heel and a strap so students are still able to play at recess without trouble.



Grammar School Girls (K-6) DAILY WEAR OPTIONS



Plaid Jumper
FOH Style #94,
Plaid #45

Navy or black bike
shorts worn under
jumper for modesty.
(any source)



Cotton Polo, Long or short sleeved,
white or navy (LE or FOH)



Long or short sleeved
white oxford cloth shirt
(any source)



Navy button-front
cardigan sweater
(FOH #1001)



Classic navy plain or
pleated front chinos (LE)

Pants can be worn
Nov 1—April 15



Navy Leggings
(LE)

Leggings can be worn
Nov 1-April 15



Navy Fleece Jacket: Full or
half zip. Must have school
logo (LE). Fleece jackets
may be worn in the class-
room.

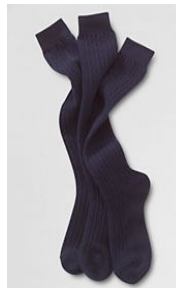


Plain leather belt,
Solid black, brown,
navy or school plaid
(any source)

Girls in 3rd-6th must
wear belts when
wearing pants.



White or navy knee socks
or white crew socks (any source).
Crew socks must cover ankle.



Solid or mostly white or black
sneakers (any source).
No neon on shoes or soles.

VENDOR KEY

LE = Lands' End

FOH = Flynn & O'Hara

Grammar School Boys (K-6) Covenant BEST

Covenant Best is the required minimum that students need.
These pieces may also be worn as part of the daily wear options.

Plaid Tie
(FOH #45)

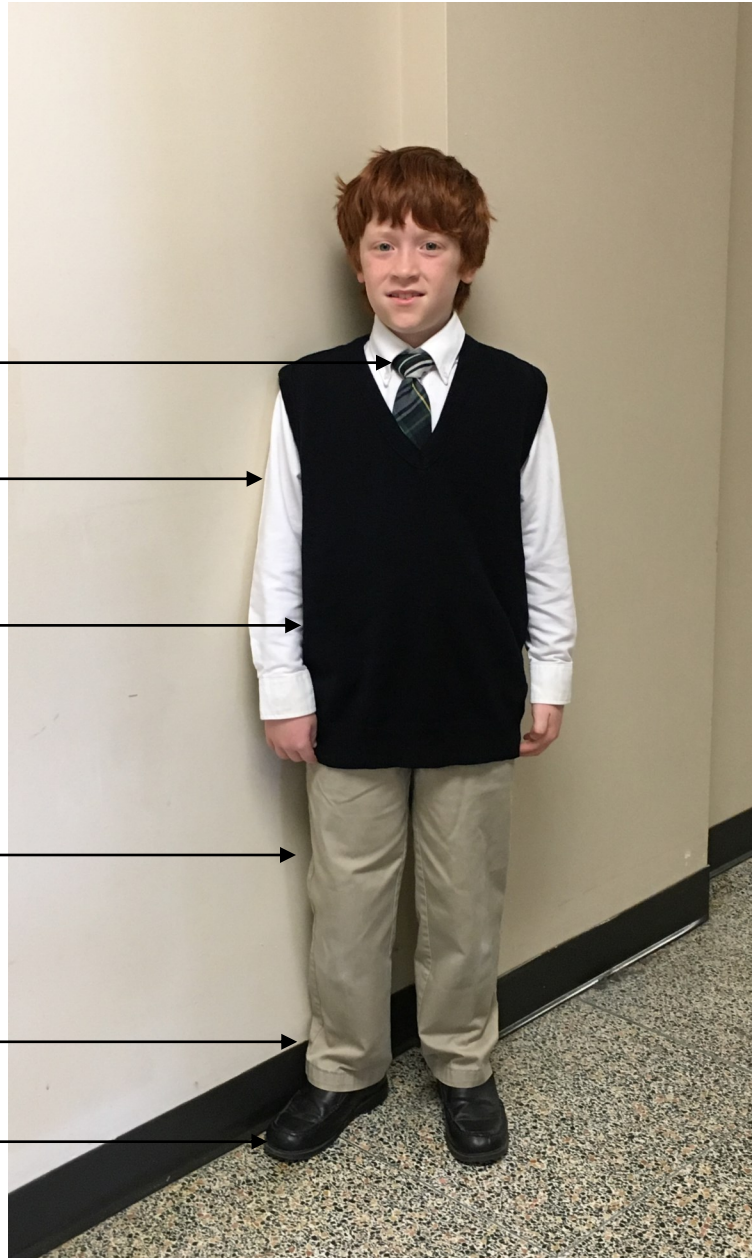
Long sleeved white oxford cloth shirt
(LE or FOH)

Navy V-neck Sweater vest
FOH #6600

Khaki Twill Classics (FOH) or
Pleat or plain front chinos (LE)

Solid navy, brown, or black socks
(Any Source)

Black or dark brown solid dress shoes
(Any Source)



Grammar School Boys (K-6) DAILY WEAR OPTIONS



Cotton Polo, Long or short sleeved,
white or navy (LE or FOH)



Navy Crew Neck Sweater
(FOH #6530)

Sweaters should be worn over
a uniform shirt.



Navy V-Neck Sweater
(FOH #1001)

Sweaters should be worn over
a uniform shirt.



Khaki Twill Classics (FOH) or
Pleat or plain front chinos (LE)



Khaki Short:
Pleat or plain front (FOH or LE)

Shorts may be worn before
November 1 and after April 15.



Navy Fleece Jacket:
Full or half zip. Must have school
logo (LE).

Fleece jackets may be worn
in the classroom.



Socks: Solid navy, brown,
black or white.
(Crew socks must cover ankle)

Solid or mostly white or black
sneakers (any source).
No neon on shoes or soles.



Plain leather belt,
Solid black, brown
or navy (any source)
Boys in 3rd-6th
grade must wear a
belt.

VENDOR KEY

LE = Lands'
End

FOH = Flynn
& O'Hara

Dialectic Girls (7th-9th) Covenant BEST

Covenant Best is the required minimum that students need.
These pieces may also be worn as part of the daily wear options.

Navy V-Neck sweater vest (FOH #6600)

Long sleeve white oxford cloth shirt
(FOH or LE)

Plaid Skirt, (FOH Style #34, Plaid #61)

The extra length should be ordered unless
this would cause the skirt to fall well below
the knee.

White knee socks (any source)
Navy opaque tights may be worn November 1
through April 15 on Covenant Best Day.

Dress shoes in black, brown, navy
(any source)



Dialectic Girls (7th-9th) DAILY WEAR OPTIONS



Cotton Polo, Long or short sleeved,
white or navy (LE or FOH)



3/4 length sleeve white
camp shirt
(FOH)



Navy V-Neck Sweater
(FOH or LE)
Sweaters should be worn
over a uniform shirt.



Navy Crew Neck Sweater
(FOH or LE)
Sweaters should be worn
over a uniform shirt.



Plaid Skirt
FOH Style #34, Plaid #61

The extra length should be
ordered unless this would
cause the skirt to fall well
below the knee.



Classic navy plain or
pleated front chinos (LE)

Pants may be worn
November 1- April 15



Navy Fleece Jacket: Full or
half zip. Must have school
logo (LE). Fleece may be
worn in the classroom.



Solid or mostly white or
black sneakers (any
source). No neon
on shoes or soles.



Plain leather belt in solid black,
brown or navy (any source).
Girls must wear a belt with pants.



Navy opaque
tights may be
worn as daily
wear.



White or navy
knee socks.
(Any source)

VENDOR KEY

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FOH = Flynn & O'Hara

Dialectic Boys (7th-9th) Covenant BEST

Covenant Best is the required minimum that students need.
These pieces may also be worn as part of the daily wear options.

Long sleeve, white, button down collar
dress shirt (FOH or LE)

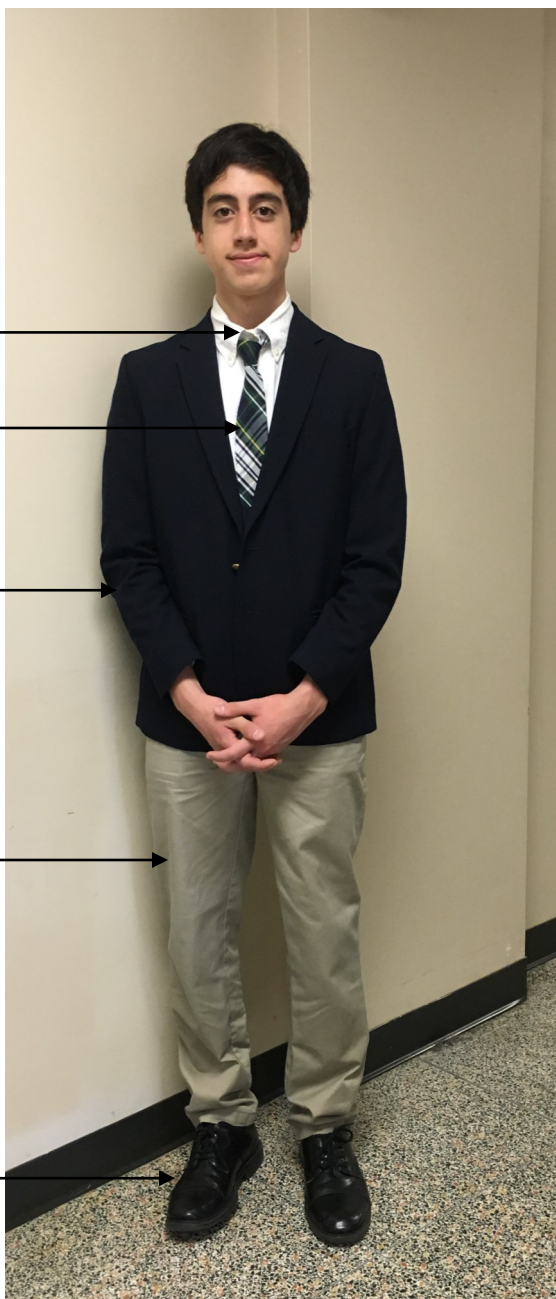
Plaid Tie (FOH #45)

Navy Poly Blazer: Blazers may be obtained from any
source provided that the color and style is indistin-
guishable from the FOH and LE blazers.
(FOH or LE)

Khaki twill classics (FOH) or pleat or plain
front chinos (LE)

Plain leather belt in solid black, brown or
navy (any source)

Dress shoes in black or brown.
Solid black, brown or navy socks (non-
athletic).



Dialectic Boys (7th-9th) DAILY WEAR OPTIONS



Cotton Polo, long or short sleeved,
white or navy (LE or FOH)



Navy Crew Neck Sweater
(FOH or LE)

Sweaters should be worn over
a uniform shirt.



Navy V-Neck Sweater
(FOH or LE)

Sweaters should be worn over
a uniform shirt.



Khaki twill classics (FOH) or
pleat or plain front chinos
(LE)



Khaki Short: Pleat or plain
front (FOH or LE)

Boys may wear short, before
November 1 and after April
15.



Navy Fleece Jacket: Full or half
zip. Must have school logo (LE).



Solid or mostly white or black sneakers
(any source). No neon allowed on shoes or soles.

Solid black, brown, navy or white socks.
(Crew socks must cover ankle)



Plain leather belt,
solid black or brown
(any source).

Boys must wear belt
at all times.

VENDOR KEY

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FOH = Flynn & O'Hara

Rhetoric Girls (10th-12th) Covenant BEST

Covenant Best is the required minimum that students need.
These pieces may also be worn as part of the daily wear options.

Long sleeve white oxford cloth shirt
(FOH or LE)

Navy cardigan (FOH #1001)

Plaid Skirt, (FOH Style #34, Plaid #61)

The extra length should be ordered unless
this would cause the skirt to fall well below
the knee.

White knee socks (any source)
Navy opaque tights may be worn November 1
through April 15 on Covenant Best days.

Dress shoes in black, brown, navy
(any source)



Rhetoric Girls (10th-12th) DAILY WEAR OPTIONS



Plaid Skirt Style #34,
Plaid #61 (FOH)

The extra length should be ordered unless this would cause the skirt to fall well below the knee.



3/4 length sleeve white
camp short
(LE458438, FOH)



Plain leather belt,
Solid black, brown
or navy (any
source).

Belts must be worn
with pants.



White or navy knee
socks
(any source)



Navy opaque tights may
be worn for daily wear.



Classic navy plain or
pleated front chinos (LE)
Pants may be worn
November 1-April 15.



Navy V-Neck Sweater
(LE or FOH)
Sweaters should be
worn over a uniform
shirt.



Navy Crew Neck
Sweater (LE or FOH)
Sweaters should be
worn over a uniform
shirt.



Navy Fleece Jacket: Full or half
zip. Must have school logo (LE).

Fleece may be worn in the
classroom.



Black, dark brown,
navy dress shoes
(any source)

VENDOR KEY

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FOH = Flynn & O'Hara

Rhetoric Boys (10th-12th) Covenant BEST

Covenant Best is the required minimum that students need.
These pieces may also be worn as part of the daily wear options.

Long sleeve, white, button down collar
dress shirt (FOH or LE)

Tie. Each grade chooses a class tie they will
wear.

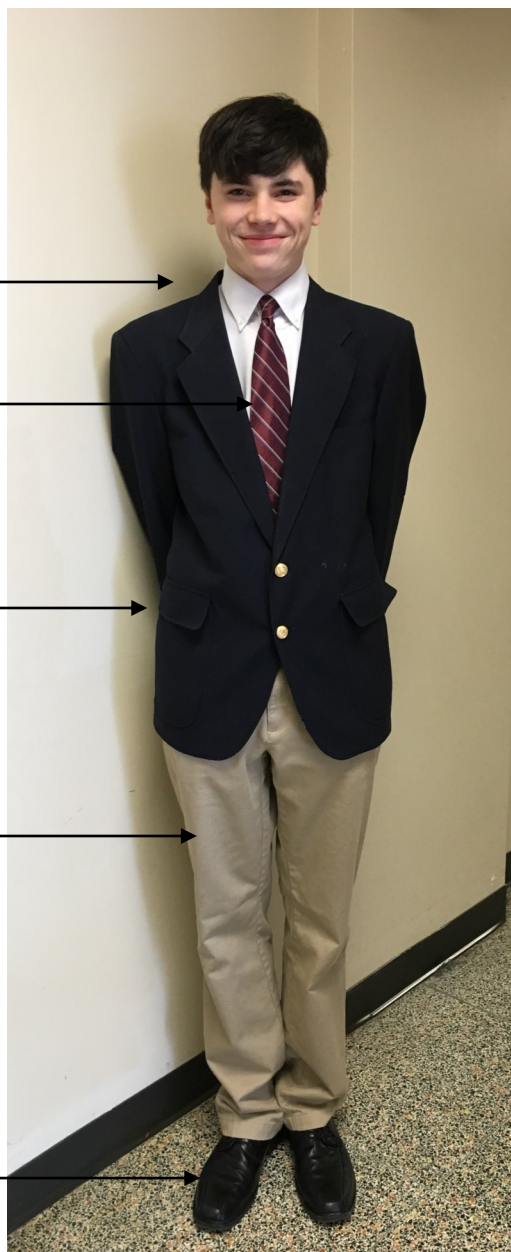
2017 - FOH #3 -WC
2018 - FOH #3-STs
2019 - FOH #392

Navy Poly Blazer: Blazers may be obtained from any
source provided that the color and style is indistin-
guishable from the FOH and LE blazers. (FOH or LE)

Khaki twill classics (FOH) or pleat or plain
front chinos (LE)

Plain leather belt in solid black, brown or
navy (any source)

Dress shoes in black or brown.
Solid black, brown or navy socks
(non-athletic).



Rhetoric Boys (10th-12th) DAILY WEAR OPTIONS



Khaki twill classics (FOH) or
pleat or plain front chinos
(LE)



Long or short sleeved white
or light blue button down
collar oxford shirt
(FOH or LE #458479)



Navy Fleece Jacket: Full or half
zip. Must have school logo (LE).

Fleece may be worn in the
classroom.



Navy Crew Neck Sweater
(FOH or LE)

Sweaters should be worn over
a uniform shirt.



Navy V-Neck Sweater
(FOH or LE)

Sweaters should be worn over
a uniform shirt.



Dress shoes in black or brown.
Solid black, brown or navy socks (non-athletic).



Plain leather belt,
Solid black, brown
or navy (any source)

Belts should be
worn at all times.

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Covenant Best Shoes

Covenant Best shoes for students in K-12 must be solid black, navy or brown dress shoes. Shoes may be purchased from any store. They should be kept clean and in good repair. The following pictures represent a sampling of the types of shoes that are considered acceptable. Grammar school girls should choose shoes that are useful for play. Heels and shoes without straps make play at recess difficult.



K-9 Daily Wear Shoes

Students in K-9 may wear sneakers as part of their daily wear uniform. Sneakers must be solid or predominantly white or black. **No neon allowed on shoes or soles.** No canvas sneakers (i.e. Keds, Chuck Taylors).



Covenant does not consider the following footwear acceptable for either Covenant Best or daily wear: moccasins or slipper-type shoes, deck/boat shoes, boots, light-up shoes, hi-top sneakers, clogs or open back shoes, sandals or canvas footwear (i.e. Toms). All socks must be solid, approved colors and free of conspicuous insignias, designs, words or popular culture.

The following pictures are a small sampling of shoes that would not be considered appropriate footwear at Covenant.



Fitness Apparel for Boys & Girls 4th-12th Grades



Covenant issues a gray Covenant PE tee shirt to students in 4th- grades on the first day of gym class. Students may also wear any gray or navy Covenant Spirit Wear shirt.



Navy Mesh Shorts
(LE #470208)

Student's responsibility to purchase.



Grammar School: Mostly black or white sneakers. No neon on shoes or soles.
(Any source)

Upper School: A good running or athletic shoe. May be any color.

- On the first day of gym class, students will label their PE tee shirts with their last name for easy identification.
- Students may wear a solid gray sweatshirt or any Covenant hoodie or sweatshirt when gym class is held outside in cooler weather.
- Navy, black or gray sweat or jogging pants. Pants may have a stripe on the “out-seam” or an insignia.

*Please note girls in K-3rd grades must have on PE shorts in order to take their jumpers off for gym class. They may also stay in the jumpers for gym class, if they desire.

The 5 Most Popular Uniform Violations

Shoes

Shoes are the number one violation seen on a daily basis. For grammar school students, it is usually because there is neon on the shoe or sole. Upper school kids usually don't have proper dress shoes. Please consult the shoe guidelines carefully and contact the main office with any questions.



Hair Accessories or "Party on the Head"

Hair feathers, wraps, tinsel, multi-color ribbons and bows are fun to wear... just not on a school day. Girls may wear plain headbands or hair bands in a solid, neutral color or the school plaid. Please no bows, sparkles, logos or beading on headbands.

Dark Colored Undergarments under white shirts

We have seen a growing number of girls who wear dark colored camisoles or bras under their white oxfords. Undergarments may not be darker than your skin. Sometimes a dingy white shirt is mistaken for the student wearing something under it. Please keep your whites bleached!



Belt Not Worn

Boys and girls in 3rd-12th grades must wear a belt with their pants. Belts should be solid black or brown and either leather or leather-like. Belts in the school plaid are also acceptable.

Jumper & Skirt Length

Jumper and skirts should touch the knee at the beginning of the school year. We understand there may be growth and that toward the end of the year the jumper could be slightly above the knee. If your daughter experiences rapid growth, it may be necessary to replace the jumper or skirt during the year.

Uniform Suppliers

LANDS' END

Preferred School

Covenant is a Preferred School with Lands' End. To log onto the Covenant shop on the Lands' End Web site:

1. Visit www.landsend.com
2. Click on School Uniform Shop
3. Look in the left column for the "Find Your School's Dress Code" box.
4. Click on "Look Up Your School"
5. Enter Covenant's Preferred School Number: 900034737
6. You will be directed to Covenant's page.

GUARANTEED.PERIOD.® If you're not satisfied with any item, simply return it to Lands' End at any time for an exchange or refund of its purchase price. Lands' End items can be returned to any Sears store.

Don't forget to purchase Lands' End SCRIP cards when making purchases.

869 Eisenhower Boulevard
Harrisburg, PA 17111
(717) 939-5600



Store Hours

Monday 9:30-7:00
Tuesday 9:30-6:00
Wednesday 9:30-6:00
Thursday Closed
Friday Closed
Saturday 9:30-5:00

Flynn & O'Hara stocks a large number of CCA uniform pieces in a large selection of sizes. Pieces can also be ordered.
